

WHANGAREI GIRLS' HIGH SCHOOL
POLICY STATEMENT
PROTECTED DISCLOSURES

Purpose

- To enable past and present staff members the opportunities to report, in good faith, serious wrong-doings without fear of negative consequences
- To enable contractors supplying services to the school the opportunity to report, in good faith, serious wrong-doings without fear of negative consequences

Guidelines

- Protected disclosures can be submitted verbally or in writing. Serious wrong-doings are defined in the Protected Disclosures Act 2000
- Any person submitting a Protected Disclosure must identify that it is being made under the Protected Disclosures Act and must follow BOT procedures.
- Any person submitting a protected disclosure must provide details of the complaint and who the complaint is against
- It is up to the person whom the disclosure is made to decide if it constitutes a serious wrong-doing and that the allegations require investigation.
- If on reasonable grounds a person from one of the above groups believes they have information that a serious wrongdoing has, is, or will occur within the school and they wish to disclose that information so that it can be investigated, they can make a protected disclosure to the principal. If the person believes the principal to be involved in the wrongdoing, or is in association with the person alleged to have done the wrongdoing, then the disclosure can be submitted to the chairperson of the BOT.
- If the person believes the chairperson of the BOT or the principal, or both are involved in, or a party to the wrongdoing, or by association in a close relationship to the person involved in the wrongdoing, then the disclosure can be submitted to the 'appropriate authority' directly. An appropriate authority is defined in the Protected Disclosures Act 2000.